



Territory of Guam
Territorion Guam

OFFICE OF THE GOVERNOR
UFISINAN I MAGA'LAHI
AGANA, GUAM 96910 U.S.A.

RECEIVED
OFFICE OF THE SPEAKER
DATE: 9/23/93
TIME: 2:31pm
RECD BY: [Signature]

SEP 22 1993

REFER TO
LEGISLATIVE SECRETARY

The Honorable Joe T. San Agustin
Speaker, Twenty-Second Guam Legislature
155 Hesler Street
Agana, Guam 96910

Dear Mr. Speaker:

Transmitted herewith is Bill No. 153 which I have signed into law this date as
Public Law 22-27.

Sincerely yours,

Joseph F. Ada
JOSEPH F. ADA
Governor of Guam
220357

Attachment




Commonwealth Now!

TWENTY-SECOND GUAM LEGISLATURE
1993 (FIRST) Regular Session

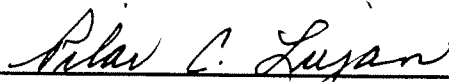
CERTIFICATION OF PASSAGE OF AN ACT TO THE GOVERNOR

This is to certify that Substitute Bill No. 153 (LS), "AN ACT TO ADOPT THE GUAM COMMUNITY COLLEGE REORGANIZATION PLAN APPROVED BY ITS BOARD OF TRUSTEES TO ENABLE THE COLLEGE TO MORE EFFECTIVELY MANAGE THE CONTINUAL GROWTH AND EXPANSION OF THE INSTITUTION, AND TO BETTER SERVE THE INCREASING VOCATIONAL EDUCATION AND TECHNICAL TRAINING NEEDS OF THE COMMUNITY," was on the 15th day of September, 1993, duly and regularly passed.



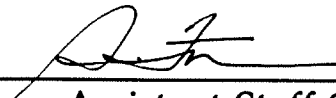
JOE T. SAN AGUSTIN
Speaker

Attested:



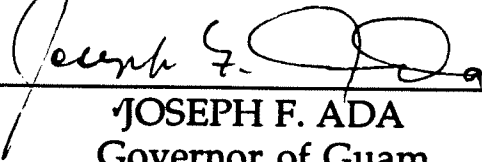
PILAR C. LUJAN
Senator and Legislative Secretary

This Act was received by the Governor this 17th day of September,
1993, at 10:18 o'clock A.M.



Assistant Staff Officer
Governor's Office

APPROVED:



JOSEPH F. ADA
Governor of Guam

Date: SEP 21 1993

Public Law No. 22-27

TWENTY-SECOND GUAM LEGISLATURE
1993 (FIRST) Regular Session

Bill No. 153 (LS)

As substituted by the Committee on
Education and as further substituted
by the Committee on Rules.

Introduced by:

M. Z. Bordallo
H. D. Dierking
C. T. C. Gutierrez
E. P. Arriola
M. D. A. Manibusan
T. C. Ada
J. P. Aguon
P. C. Lujan
T. S. Nelson
V. C. Pangelinan
D. Parkinson
E. D. Reyes
J. T. San Agustin
D. L. G. Shimizu
J. G. Bamba
A. C. Blaz
D. F. Brooks
F. P. Camacho
T. V. C. Tanaka
A. R. Unpingco

AN ACT TO ADOPT THE GUAM COMMUNITY COLLEGE
REORGANIZATION PLAN APPROVED BY ITS BOARD OF
TRUSTEES TO ENABLE THE COLLEGE TO MORE
EFFECTIVELY MANAGE THE CONTINUAL GROWTH AND
EXPANSION OF THE INSTITUTION, AND TO BETTER
SERVE THE INCREASING VOCATIONAL EDUCATION AND
TECHNICAL TRAINING NEEDS OF THE COMMUNITY.

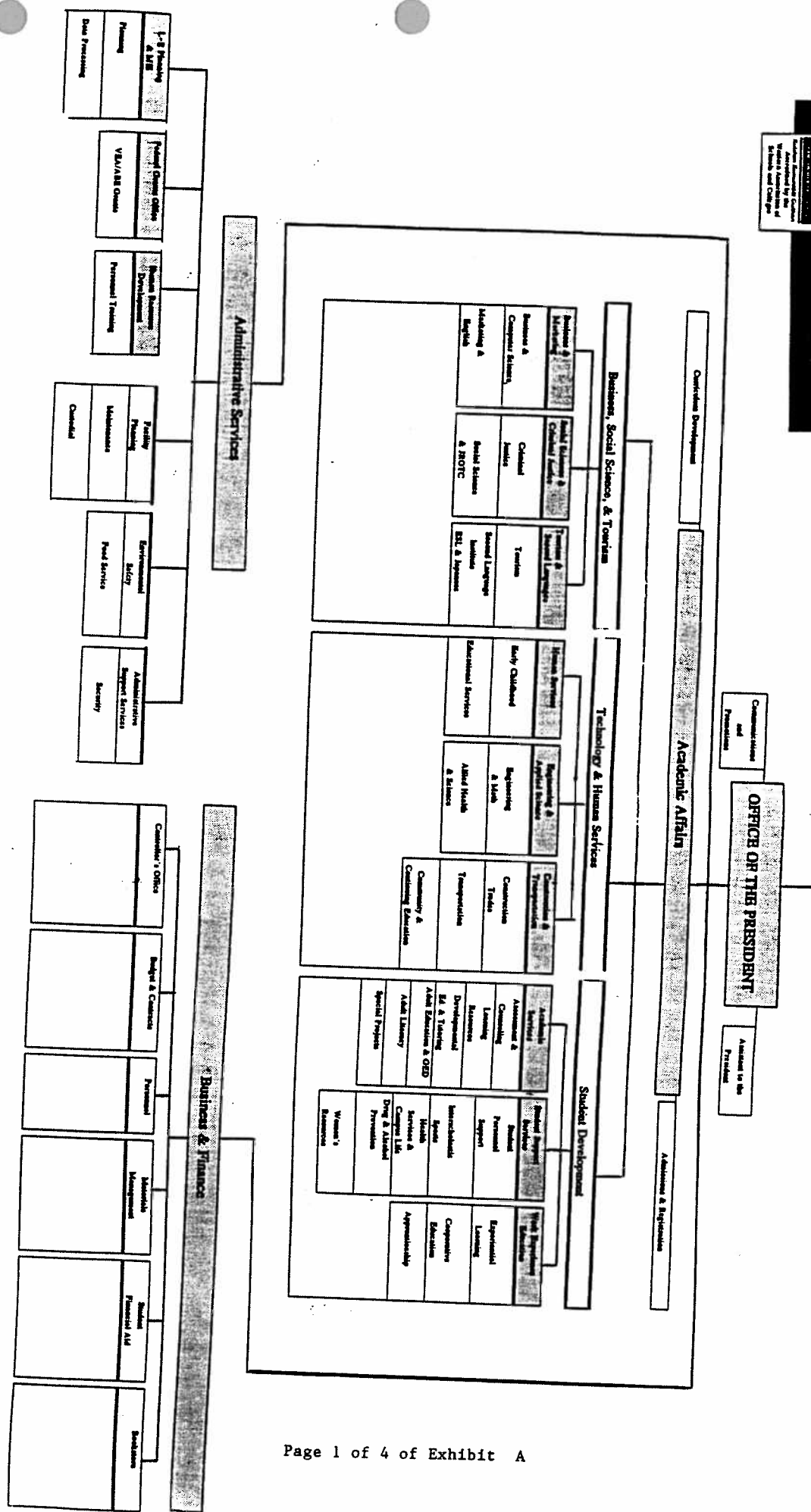
1 BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:

1 **Section 1. Legislative intent.** The Guam Community College (the
2 "College") has been experiencing significant changes and tremendous growth
3 over the past few years, both in the size of its facility and in its student
4 enrollment. In order to adequately meet the increasing vocational education
5 needs of the community, as well as its personnel needs in the future, the
6 College has proposed a reorganization of its personnel structure which
7 would enable the College to more effectively carry out its responsibilities, as
8 mandated by law. The proposed structure would organize the College in four
9 major units: (i) Office of the President, (ii) Academic Affairs, (iii) Business and
10 Finance, and (iv) Administrative Services. If the proposed reorganization
11 structure is adopted, top officials of the College have promised that no
12 classified employee will be removed from such employee's position or
13 downgraded, no new positions will be created, and no employee of the
14 College will be involuntarily transferred to a position which is unrelated to
15 such employee's current duties and responsibilities. Therefore, the
16 reorganization structure contained in this Act rearranges the College's
17 organization appropriately, allowing the institution to operate more
18 effectively and efficiently in providing for the vocational education and
19 technical training needs of the community.

20 **Section 2. Reorganization structure.** The Guam Community College
21 reorganization structure as set out in the Exhibit A attached hereto and
22 incorporated herein, as adopted by the Board of Trustees of the Guam
23 Community College, is hereby accepted and adopted as the organizational
24 structure of the Guam Community College.

25 **Section 3. Organizational structure expansion.** No increase or
26 deletion of positions in the organization structure of the Guam Community
27 College as approved in Section 1 of this Act may be effectuated until

1 presented to the Legislature and to the Governor of Guam for their
2 respective approvals.



APPROVED BY THE GU/AM COMMODITY COLLIER BOARD OF TRUSTEES
 SEPTEMBER 14, 1982

Richard G. Thompson
 RICHARD G. THOMPSON, M.D.

PROGRAM TITLE:

ACADEMIC AFFAIRS DIVISION

ACTIVITY DESCRIPTION:

The Academic Affairs Division activities encompass all instruction and student services of the College as well as the academic administrative support required for these programs. Activities are designed to accomplish the major mission of the College to educate and train the adults and youth of Guam. This Division has four major sub-divisions or sections. They are: Office of the Vice President for Academic Affairs; Business, Social Science, and Tourism; Technology and Human Services; and Student Development.

PROGRAM TITLE:

BUSINESS, SOCIAL SCIENCE, & TOURISM

ACTIVITY DESCRIPTION:

The Business, Computer Science, Criminal Justice, English, Junior ROTC, Marketing, Tourism, and Social Studies Departments and the Second Language Institute form the Business, Social Science, and Tourism Section of the Division Academic Affairs. The dean's office provides the leadership and management coordination necessary for program and department managers to effectively manage and direct the section's instructional programs and courses. In general, Program Specialists and Department Chairs have first line responsibility for the planning, operations, and evaluation of the section's instructional programs.

The Business Department's three associate degree and four certificate programs educate and train for employment in accounting, office administration and supervision, management, information systems, secretarial/clerical, and graphic arts positions. Additionally, department courses are key to many of the college's other programs.

The Computer Science Department's associate degree and certificate programs educate and train for employment in data entry, microcomputer operations and applications, and computer operations, programming, and systems analysis.

The Criminal Justice Department's five associate degree programs, four academies, and four mini training programs educate and train for employment in corrections, fire, police, criminal justice, industrial security, and other specialized law enforcement and security related positions.

The Junior Reserve Officer's Training Corps (JROTC) is a joint training program between GCC and the U.S. Army designed to educate and train cadets to be better Americans through learning activities in communications, citizenship, leadership, map reading and land navigation, technology awareness, weapons and safety, career opportunities, and drill.

The Language Institute offers courses in English and Japanese to non-native speakers to educate and train for personal enrichment, academic, and employment purposes.

The Marketing Department's programs educate and train students for employment in activities that direct the flow of goods and services from the producer to the consumer.

The Tourism Department four associate degree and four certificate programs educate and train students for entry level and supervisory positions in the island's tourism/hospitality industry, which includes positions in food and beverage, hotel operations, travel and ticketing, and tour operations.

The Social Studies Department offers courses that support vocational programs; promote well-rounded citizenship as well as broaden liberal arts offerings for associate degree programs; and fulfill the legal requirements of teaching Guam history and political development.

PROGRAM TITLE:

**ACADEMIC AFFAIRS
TECHNOLOGY AND HUMAN SERVICES SECTION**

ACTIVITY DESCRIPTION:

The goal of technology and human services is to provide Engineering and Applied Science, and support the educational and training needs of Guam in areas of Human Resources; as well as Construction and Transportation. This section is organized to meet the demands of the community for entry level personnel, middle management and supervisory personnel, and qualified technicians in areas of environment and water, health systems, educational systems, personal services, communications, construction, infra-structure, transportation, and the leisure industry.

The Technology and Human Services Section is composed of thirteen (13) separate departments: Early Childhood Education, Educational Services, Cosmetology, Civil and Architectural Engineering, Electronic Engineering, Math, Science, Allied Health, Horticulture, Waterworks, Construction Trades, Heavy Equipment & Trucking, and Mechanics. These departments offer Diploma, Certificate and Associate Degree programs, with three of the departments cooperatively operating vocational programs in the Department of Education Secondary Schools.

PROGRAM TITLE:

STUDENT DEVELOPMENT SECTION

ACTIVITY DESCRIPTION:

The Student Development Section, has three units consisting of the: Academic Services, Student Support Services, and Work Experience Education. These units have been restructured further into smaller units for better control while providing instructional and educational related services to students in pursuit of their educational goals. The services available in these units are: Assessment and Counseling, Learning Resources, Developmental Education and Tutoring, Adult Education and GED, Adult Literacy, Special Projects, Student Personnel Support, Interscholastic Sports, Health Services, Campus Life, Drug and Alcohol Prevention, Women's Resources, Experimental Learning, Cooperative Education and Apprenticeship.

PROGRAM TITLE: ADMINISTRATIVE SERVICES DIVISION

ACTIVITY DESCRIPTION:

The Administrative Services Division consists of the Office of the Vice President, Institutional Development Section and the Operations Section. The Institutional Development Section consists of the Long Range Planning and MIS Department, the Federal Grants Department, and the Human Resources Development Department. Each of these departments work very closely with both the Academic Affairs and Finance Divisions in the formulation of priorities to guide the overall development of the College. The Operation Section consists of the following departments: Facility Planning and Maintenance, Safety, Security, Food Services and Administrative Support Services. The primary responsibility of this section is to provide support to the other divisions to enable them to better carry out the educational mission of the College.

PROGRAM TITLE:

Division of Finance and Business

ACTIVITY DESCRIPTION:

The Division of Finance and Business provides financial and business services for all Divisions and Departments within Guam Community College. It also provides the same basic services for the Guam Community College Foundation. The primary departmental operations within the organization are the Personnel Office; the Business Office including the General Accounting Office, Accounts Payable, Accounts Receivable, Cashiering, and Payroll; the Budget Office; the Purchasing Office; and the Bookstore.

5

TWENTY-SECOND GUAM LEGISLATURE
1993 (FIRST) Regular Session

Date: 9/15/93

VOTING SHEET

Bill No. 153

Resolution No. _____

Question: _____

NAME	AYE	NO	NOT VOTING/ ABSTAINED	ABSENT/ OUT DURING ROLL CALL
ADA, Thomas C.	✓			
AGUON, John P.	✓			
ARRIOLA, Elizabeth P.	✓			
BAMBA, J. George	✓			
BLAZ, Anthony C.	✓			
BORDALLO, Madeleine Z.	✓			
BROOKS, Doris F.	✓			
CAMACHO, Felix P.	✓			
DIERKING, Herminia D.	✓			
GUTIERREZ, Carl T. C.	✓			
LUJAN, Pilar C.	✓			
MANIBUSAN, Marilyn D. A.	✓			
NELSON, Ted S.	✓			
PANGELINAN, Vicente	✓			
PARKINSON, Don	✓			
REYES, Edward D.	✓			
SAN AGUSTIN, Joe T.	✓			
SANTOS, Francisco R.				
SHIMIZU, David L. G.	✓			
TANAKA, Thomas V. C.	✓			
UNPINGCO, Antonio R.	✓			

TOTAL 20 _____



COMMITTEE ON EDUCATION

TWENTY-SECOND GUAM LEGISLATURE

KUMITEN IDUKASION

MINA'BENTE DOS NA LIHESLATURA

155 Hesler Street • Agaña, Guam 96910 • Tel: (671) 472-3581/2/3 • Fax: (671) 472-3585

April 13, 1993

Senator

Madeleine F. Bordallo

CHAIRPERSON

COMMITTEE ON
EDUCATION

Sen. Thomas C. Ada
Vice-Chairperson

MEMBERS

Vice Speaker John P. Aguon
Sen. Elizabeth P. Arriola
Sen. Herminia D. Dierking
Sen. Carl T.C. Gutierrez
Sen. Pilar C. Lujan
Sen. David L.G. Shimizu
Sen. J. George Bamba
Sen. Anthony C. Blaz
Sen. Marilyn D.A. Manibusan
Sen. Thomas V.C. Tanaka

Speaker Joe T. San Agustin
Ex. Officio

The Honorable Joe T. San Agustin
Speaker
Twenty Second Guam Legislature
155 Hesler Street
Agaña, Guam 96910

Dear Speaker San Agustin:

The Committee on Education, Twenty Second Guam Legislature, to which was referred Bill No. 153: "AN ACT RELATIVE TO THE ADOPTION OF THE GUAM COMMUNITY COLLEGE RE-ORGANIZATION STRUCTURE, APPROVED BY THE GCC BOARD OF TRUSTEES, TO ENABLE THE COLLEGE TO MORE EFFECTIVELY MANAGE THE CONTINUAL GROWTH AND EXPANSION OF THE INSTITUTION, TO BETTER SERVE THE INCREASING VOCATIONAL EDUCATION AND TECHNICAL TRAINING NEEDS OF THE COMMUNITY", does hereby recommend that Bill No. 153, as substituted by the Committee on Education, be favorably considered and passed by the Twenty Second Guam Legislature.

Votes of the Committee members are as follows:

To Pass	<u>12</u>
To Not Pass	<u>0</u>
Abstain	<u>0</u>
To Report Out	<u>1</u>
To Place in Inactive File	<u>0</u>
Off-Island	<u>0</u>
Not Available	<u>0</u>

Respectively Submitted,

Madeleine F. Bordallo
MADELEINE Z. BORDALLO
Chairperson

Enclosure



COMMITTEE ON EDUCATION

TWENTY-SECOND GUAM LEGISLATURE

KUMITEN IDUKASION

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155 Hesler Street • Agaña, Guam 96910 • Tel: (671) 472-3581/2/3 • Fax: (671) 472-3585

VOTING SHEET

ON

BILL NO. 153

(AS SUBSTITUTED BY THE COMMITTEE ON EDUCATION)

"AN ACT RELATIVE TO THE ADOPTION OF THE GUAM COMMUNITY COLLEGE RE-ORGANIZATION STRUCTURE, APPROVED BY THE GCC BOARD OF TRUSTEES, TO ENABLE THE COLLEGE TO MORE EFFECTIVELY MANAGE THE CONTINUAL GROWTH AND EXPANSION OF THE INSTITUTION, TO BETTER SERVE THE INCREASING VOCATIONAL EDUCATION AND TECHNICAL TRAINING NEEDS OF THE COMMUNITY."

Senator

Madeleine F. Bordallo

CHAIRPERSON

COMMITTEE ON
EDUCATION

Sen. Thomas C. Ada
Vice-Chairperson

MEMBERS

Vice Speaker John P. Aguon

Sen. Elizabeth P. Arriola

Sen. Herminia D. Dierking

Sen. Carl T.C. Gutierrez

Sen. Pilar C. Lujan

Sen. David L.G. Shimizu

Sen. J. George Bamba

Sen. Anthony C. Blaz

Sen. Marilyn D.A. Manibusan

Sen. Thomas V.C. Tanaka

Speaker Joe T. San Agustin

Ex. Officio

<u>COMMITTEE MEMBER</u>	<u>TO PASS</u>	<u>NOT TO PASS</u>	<u>TO ABSTAIN</u>	<u>TO PLACE IN INACTIVE FILE</u>
<i>Madeleine F. Bordallo</i> MADELEINE Z BORDALLO Chairperson	✓			
<i>T.C. Ada</i> THOMAS C. ADA Vice Chairperson	✓			
<i>Joe T. San Agustin</i> SPEAKER JOE T. SAN AGUSTIN (Ex-Officio Member)	✓			
<i>Carl T.C. Gutierrez</i> CARL T.C. GUTIERREZ Member	✓			
<i>David L.G. Shimizu</i> DAVID L. G. SHIMIZU Member	✓			
<i>John P. Aguon</i> JOHN P. AGUON Member	✓			
<i>Herminia D. Dierking</i> HERMINIA D. DIERKING Member	✓			

COMMITTEE MEMBER

TO NOT TO
PASS PASS

TO
ABSTAIN

TO PLACE I
INACTIVE
FILE

E. Arriola

ELIZABETH P. ARRIOLA
Member

✓

P. Lujan

PILAR C. LUJAN
Member

✓

J. G. Bamba

J. GEORGE BAMBA
Member

✓

A. Blaz

ANTHONY C. BLAZ
Member

✓

Marilyn Manibusan

MARILYN D.A. MANIBUSAN
Member

✓ 4/13/93
mda

T. V. C. Tanaka

THOMAS V.C. TANAKA
Member

To repeat

COMMITTEE ON EDUCATION TWENTY SECOND GUAM LEGISLATURE

SENATOR MADELEINE Z. BORDALLO
CHAIRPERSON

COMMITTEE REPORT ON BILL NO. 153

(AS SUBSTITUTED BY THE COMMITTEE ON EDUCATION)

**"AN ACT RELATIVE TO THE ADOPTION OF THE GUAM
COMMUNITY COLLEGE RE-ORGANIZATION STRUCTURE,
APPROVED BY THE GCC BOARD OF TRUSTEES,
TO ENABLE THE COLLEGE TO MORE EFFECTIVELY
MANAGE THE CONTINUAL GROWTH AND EXPANSION
OF THE INSTITUTION, TO BETTER SERVE THE
INCREASING VOCATIONAL EDUCATION AND TECHNICAL
TRAINING NEEDS OF THE COMMUNITY."**

The Committee on Education, Twenty Second Guam Legislature, conducted a Public Hearing on Bill No. 153, relative to the adoption of the Guam Community College re-organization structure, on Wednesday, March 24, 1993, in the Public Hearing Room, Legislative Building, Agana.

MEMBERS PRESENT: Senator Madeleine Z. Bordallo, Chairperson; Senator Thomas C. Ada, Vice-Chairman; Committee members, Vice-Speaker John P. Aguon, Senator David L. G. Shimizu, Senator Anthony C. Blaz; and Senator Doris F. Brooks.

WITNESSES PRESENT: John T. Cruz, President, Guam Community College; Richard G. Tennessen, Chairman, Board of Trustees, Guam Community College; Jose T. Munoz, Vice-Chairman, Board of Trustees, Guam Community College; Elizabeth J. Duenas, Support Staff Representative, Board of Trustees, Guam Community College; and Dr. Nancy Hall, Faculty Representative, Board of Trustees, Guam Community College.